

# TRANSFER ARTICULATION AGREEMENT

Central Ohio Technical College

Associate of Arts, Associate of Science, Associate of Applied Business,

Associate of Applied Science, Associate of Technical Studies

to

University of Cincinnati Online, Bachelor of Technical & Applied Studies, Applied Administration (Online)



**Originating Institution:** Central Ohio Technical College (COTC)

**Degree:** Associate of Arts (AA), Associate of Science (AS), Associate of Applied Business (AAB), Associate of Applied Science (AAS), Associate of Technical Studies (ATS)

**Target Institution:** University of Cincinnati Online

**Degree/Program:** Bachelor of Technical & Applied Studies (BTAS) / Applied Administration (Online)

**Introduction:** This agreement details the applicability of AA, AS, AAB, AAS, or ATS degree programs from COTC to the BTAS Applied Administration (Online) at University of Cincinnati Online. Students who complete an AA, AS, AAB, AAS, or ATS degree program at COTC will enter the BTAS Applied Administration (Online) program at junior status.

**Articulation Overview:** Graduates from COTC who have completed an associate degree program and are accepted into the University of Cincinnati Online will enter with a maximum of 60 hours of transfer credit applicable toward the BTAS Applied Administration (Online) degree.

## Admission Criteria:

- Earn an AA, AS, AAB, AAS, or ATS degree at COTC
- Complete a UC Admission Application for the BTAS Applied Administration (Online) program (including providing official transcripts from prior attended institutions)
- Pay UC Matriculation fee

**Minimum GPA:** 2.00

**BTAS Completion:** The BTAS Applied Administration (Online) is a bachelor's degree completer program. Designed for students who have earned an associate degree, to be completed in 5 continuous semesters as outlined in the attached Transfer Degree Map appendix. UC General Education requirements must be satisfied for graduation. If UC General Education requirements are not completed within the associate degree program, any missing requirements will be completed within the remaining 60 hours of the BTAS Applied Administration (Online) program. UC academic advising staff will work with each transfer student to develop the most expedient pathway to graduation.

**Admission Period:** COTC students must be admitted to the University of Cincinnati Online during the duration of this agreement (i.e. between January 2023 and August 2026).

**Agreement Execution Date:** January 2023

**Agreement End Date:** August 2026

## EXECUTION, DURATION AND REVIEW OF AGREEMENT:

This agreement becomes effective upon its signing by the Deans of both Colleges and will remain effective for three years. At the end of this time, the agreement will be reviewed and may be renegotiated. COTC and the University of Cincinnati Online agree to keep one another informed as program changes affecting the agreement occur. The Deans of both Colleges will agree upon any future additions and/or amendments to this document in writing.

This agreement will be reviewed on an annual basis and is subject to change due to revisions in program curriculum.

**COTC students are encouraged to work closely with their academic advisor to monitor possible changes.**

**SEE INCLUDED APPENDIX FOR A SAMPLE TRANSFER DEGREE MAP**

*signed via DocuSign on 12/20/2022*

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John Berry, PhD  
President  
Central Ohio Technical College

*signed via DocuSign on 01/9/2023*

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Jeffrey C. Bauer, DBA  
Dean  
Clermont College  
University of Cincinnati

*signed via DocuSign on 01/9/2023*

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Robin Lightner, PhD  
Dean  
Blue Ash College  
University of Cincinnati

*signed via DocuSign on 01/3/2023*

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Patty Goedl, CPA, PhD  
Program Director, Applied Administration (BTAS)  
Clermont College  
University of Cincinnati

*signed via DocuSign on 01/9/2023*

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Michele D. Kegley, PhD  
Program Director, Applied Administration (BTAS)  
Blue Ash College  
University of Cincinnati

**Primary Contact Person for this Agreement:**

	Central Ohio Technical College	University of Cincinnati
<b>Name Title</b>	Sandra Y. Walker, EJD MS RN FAADN Dean of Technical Studies	Andrew Shrigley Sr Transfer & Articulation Specialist College Credit Services, Enrollment Management
<b>Email</b>	walker.1167@mail.cotc.edu	credeval@uc.edu
<b>Mailing Address</b>	Academic Affairs Hopewell Hall, HP 63 Central Ohio Technical College 1179 University Drive Newark, Ohio 43055	College Credit Services University Pavilion 120 PO Box 210202 Cincinnati, Ohio 45221-0202

# Transfer Degree Map

<b>FROM</b>	<p>Central Ohio Technical College</p> <p><b>Associate of Arts (AA)</b></p> <p><b>Associate of Science (AS)</b></p> <p><b>Associate of Applied Business (AAB)</b></p> <p><b>Associate of Applied Science (AAS)</b></p> <p><b>Associate of Technical Studies (ATS)</b></p>	<b>TO</b>	<p>University of Cincinnati Online</p> <p><b>Bachelor of Technical &amp; Applied Studies (BTAS)</b></p> <p><b>Applied Administration (Online)</b></p>
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This agreement is valid from **January 2023** to **August 2026**

## Admissions & Deadlines

**Transfer Admissions Information:** [admissions.uc.edu/information/transfer](https://admissions.uc.edu/information/transfer)

### Admission Criteria:

- Earn an AA, AS, AAB, AAS, or ATS degree at COTC
- Students who complete an AA, AS, AAB, AAS, or ATS degree program at COTC will:
  - Enter the BTAS Applied Administration (Online) program at junior status.
  - Have a maximum of 60 credit hours applied towards the BTAS Applied Administration (Online) degree.
- Complete a UC Admission Application for the BTAS Applied Administration-Healthcare Leadership (Online) program (including providing official transcripts from prior attended institutions)
- Pay UC Matriculation fee
- Students must be admitted to the University of Cincinnati Online during the duration of this agreement.
- Minimum GPA: 2.00

## Tuition & Scholarships

**General Tuition & Fees:** [uc.edu/bursar/fees](https://uc.edu/bursar/fees)

**Scholarships for transfer students:** [financialaid.uc.edu/sfao/scholars/transfer](https://financialaid.uc.edu/sfao/scholars/transfer)

## Contact Information

### UC admissions questions:

Undergraduate Admissions

Web: [admissions.uc.edu](https://admissions.uc.edu)

Email: [transfer@uc.edu](mailto:transfer@uc.edu)

### Pre-transfer and transition advising at UC:

Transfer & Transition Advising Center

Web: [uc.edu/transferadvising](https://uc.edu/transferadvising)

Email: [transfer@uc.edu](mailto:transfer@uc.edu)

### Details of this agreement or equivalencies:

Andrew Shrigley, Sr Transfer & Articulation Specialist,  
College Credit Services, [credeval@uc.edu](mailto:credeval@uc.edu)

## More Information

### UC Online BTAS majors:

[online.uc.edu/undergraduate-degrees/bachelor-of-technical-applied-studies/](https://online.uc.edu/undergraduate-degrees/bachelor-of-technical-applied-studies/)

**General information about the University of Cincinnati:** [uc.edu](https://uc.edu)

## Curriculum Equivalencies

All coursework completed in the COTC AA, AS, AAB, AAS, or ATS degree program (up to 60 credit hours) will be applied to the BTAS Applied Administration (Online) program and will satisfy the first 60 credit hours required for graduation. The remaining 60 credit hours at the University of Cincinnati will meet the 120 credit hours required for graduation.

ALL ASSOCIATES COURSEWORK			
Central Ohio Technical College		University of Cincinnati	
AA, AS, AAB, AAS, or ATS DEGREE COURSEWORK up to 60 credits		60 credits applied towards the BTAS	
Total transfer credits applied to BTAS Applied Administration (Online):	<b>Max 60</b>	Total credits required for BTAS Applied Administration (Online):	<b>120</b>

## Remaining Coursework at University of Cincinnati

The 60 credit hours of coursework below is needed to complete the BTAS Applied Administration (Online) program. Any UC General Education requirements that were not completed in the associate degree coursework will be taken in place of AIS Electives within the remaining 60 credit hours. You should consult with an academic advisor each semester to ensure you maintain appropriate degree progress and are fulfilling all requirements for the agreement.

This program can be started any term and the start term will determine course sequencing. Course sequencing below reflects a full-time course load. Part-time option is available. Attending part-time may impact your financial aid eligibility and extend program completion time; please consult a financial aid representative for further information. For details beyond course planning, please consult with your academic advisor or the Transfer & Transition Advising Center.

FIRST SEMESTER			(Courses Offered All Semesters)
Course ID	Course Title		Cr Hr
AIS 3001	Mid-Collegiate Experience / Bridging Module		3
AIS 3010	Team Building		3
AIS 4075	Diversity in Professional Settings		3
AIS 3036	Financial Information for Managers		3
SEMESTER 2-4			(Courses Offered Spring Semester)
Course ID	Course Title		Cr Hr
AIS 3091	Applied Statistics		3
AIS 3070	Applied Professional Writing		3
AIS 3035 Or XXX XXXX	Media Assets and the Law or General Education course as required by program		3
AIS 4001 Or XXX XXXX	Tech: Promises and Perils or General Education course as required by program		3

**SEMESTER 2-4****(Courses Offered Summer Semester)**

<b>Course ID</b>	<b>Course Title</b>	<b>Cr Hr</b>
AIS 4045	Applied Employee Supervision	3
AIS 4032	Interpersonal Connections in the Workplace	3
AIS 4052	Applied Media Methods	3
AIS 4085 Or XXX XXXX	Global Challenges for the 21 <sup>st</sup> Century or General Education course as required by program	3

**SEMESTER 2-4****(Courses Offered Fall Semester)**

<b>Course ID</b>	<b>Course Title</b>	<b>Cr Hr</b>
AIS 3026C	Applied Technology for Personal and Professional Productivity	3
AIS 3050	Law and Ethics in Professional Settings	3
AIS 4018	Public Images of Organizations	3
AIS 4070 Or XXX XXXX	Public and Non-Profit Administration or General Education course as required by program	3

**LAST SEMESTER****(Courses Offered All Semesters)**

<b>Course ID</b>	<b>Course Title</b>	<b>Cr Hr</b>
AIS 4012	Trends in Communication Technology	3
AIS 3075	Applied Human Resource Practices	3
AIS 4099	Senior Capstone	3
AIS 4063 Or XXX XXXX	Persuasive Applications or General Education course as required by program	3